

**Tiverton Library Services  
Board of Trustees Minutes  
Town Hall  
May 7, 2014**

**Trustees/Director Attending:**

**Ann Grealish-Rust (Director)  
Barbara Donnelly, Chair  
Lee Hoyer  
Greg Jones  
Colin Robinson  
Jennifer Theroux  
Maureen Morrow**

**Absent:**

**Jim Barrett**

**Guests:**

**Gayle Lawrence**

**Call to order at 7:00 PM**

**Agenda Items**

**1. Approval of Minutes for Previous Meeting.**

**a. Minutes of April 2, 2014 were reviewed and approved with minor**

**corrections. Once corrected, they will be placed on file.**

## **2. Treasurer's Report**

### **a. Reports reviewed, including General/Operational Budget vs. Actual.**

**Ann explained that the line item for salaries will come in approximately \$20K under budget at the close of the FY secondary to vacancies.**

## **3. Union Public Library Association Report**

**Gayle Lawrence reported that the Union Library Association expects to hear from the IRS in 3-6 months from April 1 regarding application for 501C3 status.**

**She also reported that Metalworks from Tiverton Four Corners installed a dehumidifier with a pump that directly empties outside. Also, she reported that the crawl space is damp and that plans are being made for a vapor shield to be installed. Another remedial treatment would cost about \$12,000 but there are no funds for this at present.**

## **4. Friends of the Tiverton Library (FOTL). The Annual Community Fair and Book sale will be held May 31 at the New Ranger School.**

**A pass has been purchased for the Norman Bird Sanctuary in Middletown.**

**5. Fundraising.** Ann reported that the paver project has brought in \$20,900 thus far.

Fundraising ideas were considered, including an event next spring that would provide a preview of the new library. This would be a ticketed event with food, drinks, music and a small silent auction.

**6. New Building.** Lee Hoyer reported that the footings and piers are complete. The steelwork should be completed by the end of May. Plans are underway to “top off” the tower and a public event is planned. The plumbing and electrical conduits have been started. Next, the wood framing will be built over the steel frame. Lee showed the Trustees some photos.

**7. Foundation.** Eileen Browning submitted a pre-application to the Gladys Brooks Foundation (\$50,000).

**8. Director’s Report.** Ann provided her monthly written report. She also reported that the door counter at Essex stopped working recently. She plans to contact the firm that installed this. She also reported that there are two vacancies at Essex: one part-time IT person and a part-time youth librarian. By way of a follow-up to last month’s discussion of how to handle the Health Savings Account of an employee who leaves part-way through the FY, she reported that the employee who left mid-April returned the employee portion of the HAS that was unspent.

**Ann reports that she plans to attend the American Library Association annual meeting in June. She will pay for the conference with her own funds but requests that this week be considered a work week, not a vacation week. A motion was made to allow this. This was seconded and approved unanimously.**

**Ann reported that the Budget Committee, at a recent meeting, reduced funds for heat, electricity, and programs in the upcoming FY to account for occupancy in the new library being reduced from a projected 6 months to 3 months.**

**The meeting was adjourned at 8:10 PM**

**Maureen Morrow, Secretary**